

Program SBP Advanced ToT, Sandö Sweden - 10-14 July 2017

Sunday 9 June	Monday 10 June	Tuesday 11 June	Wednesday 12 June	Thursday 13 June	Friday 14 June
	Breakfast - until 8	Breakfast - until 8	Breakfast - until 8	Breakfast - until 8	Breakfast / check-out
	Recap - 8:15-8:45	Recap - 8:15-8:45	Recap - 8:15-8:45	Recap - 8:15-8:45	Recap - 8:15-8:45
	Module 1: Learning Biases: Styles & Preferences (8:45-10:15)	Module 5: Course Design; Training Needs Analysis: Why training at all? (8:45-10:15)	Module 9: Active Listening (8:45-10:00)	Practice 4: Coping with Pressure (8:45-10:15)	Module 11: Course Evaluation (8:45-10:15)
	Coffee break (10:15-10:45)	Coffee break (10:15-10:45)	Coffee break (10:00-10:30)		
	Module 2: Adapting Package for Yourself and your Audience (10:45-12:15)	Module 6: Course Coordinator (on-site, checklist): "Facilitator vs. Trainer" (10:45-12:15)	Module 10: Troubleshooting (10:30-12:15)	Coffee break (10:15-10:45)	Module 12: Lessons Learnt & Personal Action Plans (10:45-11:45)
				Table Top Exercise (TTE) Prep (10:45-11:15)	
				Table Top Exercise (11:15-12:15)	
	Lunch (12:15-13:15)	Lunch (12:15-13:15)	Lunch (12:15-13:15)	Lunch (12:15-13:15)	Evaluation ToT and 2018 Volunteers (11:45-12:15)
	Module 3: Presentation: Skills, Styles and Techniques (13:15-14:45)	Module 7: Experiential Learning Techniques (13:15-14:45)	Practice 2: Communicating Effectively (13:15-14:45)	Table Top Exercise (13:15-16:15) Coffee on the run	Wrap-up, Course closure and Farewell (12:15-12:45)
	Coffee break (14:45-15:15)	Coffee break (14:45-15:15)	Coffee break (14:45-15:00)		Lunch (12:45-14:00)
	Module 4: Giving and Receiving Feedback: Debriefing Skills (15:15-16:45)	Module 8: Learning Re-Enforcement (Recaps, etc.) (15:15-16:15)	Practice 3: Working in Teams, "Form and Reform Teams" (15:00-16:30)		Departure to airport (14:00)
Arrival Airport and transport to College (15:55-18:00)	Wrap-up (16:45-17:15)	Practice 1: Humanitarian Systems: Landscape & Principles (16:15-17:45)	Wrap-up (16:30-16:45)	Wrap-up (16:45-17:00)	
	Distribution of Practice sessions and prep time (17:15-19:00)		Boat outing by MSB (17:00-23:00)	Downtime (17:00-19:00)	
Registration/check-in, Opening, Welcome and Introduction (18:00-19:00)		Wrap-up (17:45-18:15)			
Dinner (19:00)	Dinner (19:00)	Dinner (19:00)		Dinner (19:00)	

* timing is subject to change